

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **24-11-546**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than DEC 03 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	5	sets	PRINTER INK for Epson printer L3210 (CYBM). 1,184.00/sets.	P5,920.00		
2.	5	sets	PRINTER INK for Brother DCP-T720 DW (CYBM). 1,500.00/sets.	P7,500.00		
3.	20	ream s	BONDPAPER Legal, 70gsm, Subs. 20. 230.00/reams.	P4,600.00		
4.	2	pack s	PHOTOPAPER GLOSSY, 230 gsm, A4 10 pcs/pack. 95.00/packs.	P190.00		
5.	2	ream s	VELLUM PAPER, white color, short, 180 gsm, 100 pcs/ream. 365.00/reams.	P730.00		
6.	10	pcs	RECORD BOOK 500 pages. 93.00/pcs.	P930.00		
7.	10	pack s	TABBINGS 5 pcs/pack. 50.00/packs.	P500.00		
8.	5	pack s	STICKER PAPER, Glossy, A4, 10 pcs/pack. 90.00/packs.	P450.00		
9.	40	pcs	EXPANDABLE FOLDER, long Color: Red. 17.00/pcs.	P680.00		
10.	10	pcs	RING BINDER FOLDER, 3 rings, legal size same with clear sheets. 318.00/pcs.	P3,180.00		
Note: Accreditation Use For the College of Liberal Arts of the University						

Total: _____

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EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____

Certificate Reference No.: _____

POSTED BY:

REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date